

City of War

2026 Fall Festival Vendor Agreement

“Patriot’s Harvest: Honoring Our Heroes”
Friday, September 11, 2026 & Saturday, September 12, 2026

Thank you for your interest in participating in the 2026 Fall Festival hosted by the City of War. We are excited to welcome businesses, organizations, food vendors, artisans, and community groups as we celebrate our community and honor our heroes. Please complete the information below and review all festival policies carefully.

Vendor Information

Business/Organization Name: _____

Contact Person: _____

Primary Phone Number: _____

Email Address: _____

Mailing Address: _____

Description of Products/Services (Please provide a brief description to assist with festival promotion and vendor placement.)

Vendor Space Information

Number of 10ft x 10ft Spaces Requested: _____

Space Type Requested:

- Electric Vendor Space – \$50 (limited availability)
- Non-Electric Vendor Space – \$40

Requested Vendor Spot Number(s): _____

Festival Setup & Operational Guidelines

- No non-emergency vehicles will be permitted within the festival area during operating hours:
 - Friday: 6:00 PM – 11:00 PM
 - Saturday: 8:00 AM – 11:00 PM
- Vendors arriving after restricted access begins or departing before the conclusion of the festival must transport merchandise and supplies by hand.
- Vendors assigned spaces in front of Pioneer Community Bank (Vendor Spaces 58–73) will not be permitted to begin setup until 6:00 PM on Friday, September 11, 2026.

Electrical Vendor Information

- Vendors requesting electricity must provide their own outdoor-rated extension cords and power strips capable of reaching designated outlets.
- Electrical access is limited and available on a first-come, first-served basis.
- If vendor equipment causes an electrical pole fuse to fail, the City of War will replace the first fuse at no charge. Any additional fuse replacements caused by the same vendor will result in a replacement fee of \$10.25 per fuse.

Food Vendor Requirements

- Food vendors are solely responsible for obtaining and maintaining all required licenses, permits, certifications, inspections, and health department approvals.
- All food vendors must comply with regulations established by the McDowell County Health Department and the State of West Virginia.
- The City of War assumes no responsibility for vendors operating without the proper permits, certifications, or approvals.
- Vendors utilizing generators must ensure generators are operated safely.

Food Trucks & Trailers

- Limited space is available for food trucks and trailers. These designated spaces will be marked on the official vendor map as “FT” followed by the assigned vendor number.
- All food trucks and trailers must provide their own power source. Electrical service will not be provided by the City of War for food truck or trailer spaces.

Vendor Agreement & Liability Waiver

- Vendors are responsible for providing all necessary equipment, including but not limited to tents, tables, chairs, displays, lighting, extension cords, generators, and supplies.
- Vendors participate in the festival at their own risk.
- The City of War shall not be held responsible for lost, stolen, damaged, or unattended property at any time before, during, or after the festival.
- Vendors agree to comply with all applicable local, state, and federal laws, ordinances, and regulations.
- The City of War reserves the right to deny, remove, relocate, or dismiss any vendor at any time due to safety concerns, inappropriate conduct, policy violations, or disruption of festival operations.
- Submission of this agreement does not guarantee acceptance or vendor placement until payment has been received, processed, and approved.

Vendor Signature

Vendor Signature: _____

Printed Name: _____

Date: _____

Office Use Only

Date Received: _____

Payment Received: Yes No

Payment Type: _____

Assigned Vendor Space(s): _____